

# **AGENDA**

**CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION  
REGULAR BOARD MEETING  
MEDC OFFICE, 111 E. SAN PATRICIO AVE.  
MATHIS, TX 78368**

**July 24, 2018 at 6:30 PM**

## **BOARD MEMBERS' BUSINESS**

- | <i>Item</i> | <i>Description</i>  |
|-------------|---|
| 1.          | Roll Call to determine presence.                          |
| 2.          | Call to order.  |
| 3.          | Consider approval of minutes from June 2018 meeting.      |
| 4.          | Review of June 2018 Financial Statements and Budget.      |
|             | a. Discussion of June Income and Balance sheets.          |
|             | b. Audit update   |
|             | c. MEDC Financial and Loan Reports                        |
|             | d. Report on Budget preparation for fiscal year 2018-2019 |

## **PUBLIC FORUM**

**Citizen Presentations from the floor.**

## **PROCEDURE**

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals and groups are permitted Three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on the issue concerning the group. The Mathis Economic Development Corporation may not answer questions and no action on concerns expressed is permitted, except to place a consideration item on a future Agenda.

## **OLD BUSINESS**

- 5. Presentation of Administrative Programs.**

- a. **Review of Downtown Sidewalk Projects**
  - i. **Phase 1 - 200 Block. Of San Patricio Ave**
    - a. **Community Participation Project – Benches, Planters and Trash Cans**
  - ii. **Phase II - TxDOT Alternatives Transportation Grant**
- b. **Update on HWY 359 - 21 ac. project. – “THE SETTLEMENT AT THE RANCH”**

**NEW BUSINESS**

**No new business at this time**

**Executive Session:**

- 6. **Action Item: Motion to move to Executive Session for Discussion of Personnel as authorized by Section 551.074 of the Texas Government Code Open Meetings.**

Public notice is hereby given that the Board of Directors may elect to go into closed session at any time during the meeting in order to discuss matters listed on the agenda concerning personnel, consultation with the Corporations Attorney, real estate acquisitions, or other purposes authorized under the “Open Meetings Act.” In the event the Board of Directors elects to go into closed session regarding an agenda item; the purpose of the closed session and the section of the “Open Meetings Act” authorizing the session will be publicly announced by the presiding officer.

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- a. **Action Item: Motion to close Executive Session and Reconvene Regular Board Meeting.**

- 7. **Action Item: Actions resulting from Executive Session for discussion of personnel.**

- 8. **Update of – YEARLY PLANNING SCHEDULE**

**JUNE 2018**

- a. **Strategic Plan and Programs**
  - i. **Goals and Objectives**
  - ii. **Programs/Projects**

**JULY 2018**

- b. **Executive Director and Staff Annual Reviews**

**AUGUST 2018**

- c. **Budget**

**SEPTEMBER 2018**

- d. **City Council Approval**

## REPORTS

### 1. Executive Director

- a. Council of Development Finance Agencies - National Development Finance Summit; Dallas Texas; November 7-9.
- b. TEDC – Sales Tax Training Austin, Texas. Date: December 7, 2018  
Location: Marriott Hotel, Austin, TX
- d. City dues to County EDC

### 2. Business Retention and Recruitment

- a. Update of Business Retention programs
  - i. Number of Business contacted
  - ii. Social Media
  - iii. Grand Openings
  - iv. Technical Assistance
- b. Update of Business Recruitment programs
  - i. Number of inquirers and request for information
  - ii. Real Estate Development
- c. Mathis Merchant Programs
  - ii. Merchant Meeting

### 3. Small Business Technical Assistance Report

- a. Completed Technical Assistance projects
- b. Upcoming Technical Assistance projects
- c. Upcoming Technical Assistance programs
- d. Number of participants/Revenue received/Expenses

## 10. DISCUSSION OF FUTURE AGENDA ITEMS FOR JUNE 2018 MEDC BOARD

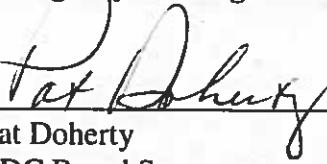
### MEETING

## 11. ADJOURNMENT

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### POSTING CERTIFICATION

I hereby certify that this public meeting agenda was posted in a public place at Mathis EDC in the City of Mathis, Texas, in compliance with the requirements of public law for posting an agenda of all non-emergency meetings at least 72 hours prior to the call to order of said meeting.

  
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Pat Doherty  
EDC Board Secretary

1:45 ~~a.m.~~ /p.m. on July 19, 2018