

AGENDA

CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION
REGULAR BOARD MEETING
AT
MEDC OFFICE
111 E. SAN PATRICIO AVE.
MATHIS, TX 78368

Tuesday May 2, 2017 at 7:00 p.m.

BOARD OF DIRECTORS' BUSINESS

- | <i>Item</i> | <i>Description</i> |
|-------------|--|
| 1. | Roll Call to determine presence of a quorum. |
| 2. | Call to order. |
| 3. | Consider approval of minutes for the regular meeting of April 3, 2016. |

PUBLIC FORUM

4. Citizen Presentations from the floor.

PROCEDURE

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals and groups are permitted Three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on the issue concerning the group. The Mathis Economic Development Corporation may not answer questions and no action on concerns expressed is permitted, except to place a consideration item on a future Agenda.

5. Presentation of Monthly Financial Statements
 - a. Review, Discussion and Action Item: Review of April Financial Information and Approval.
 - A. Mathis EDC Income Statement for the seven Month's ending in April 2017 - Caron Vela
 - B. Update of City Audits – Caron Vela
 - C. Monthly Income Statement; Balance Sheet, Annual Cash Flow Statement – Dea Bright
 - D. Revenue/Expenses comparison to Budget Report – Dea Bright
 - E. Report on access to bank accounts and financial information. – Dea Bright
 1. View only accounts

2. Discussion of opening separate bank account for MEDC Revolving Loan Fund.
 - a. **ACTION ITEM:** Motion to approve opening separate Bank Account for Revolving Loan Fund. Authorized at Prosperity Bank with two signatures required for transactions. Further authorizing Elvira Chavez, MEDC Board Treasure, Vicente Gonzalez, MEDC Board President and Charlene Brown, MEDC Board Vice Chairman as authorized signers.
3. Request to schedule June regular board meeting to June 5th.
 - a. **ACTION ITEM:** Motion to approve move June regular scheduled board meeting to June 5th.

OLD BUSINESS

6. Presentation of Administrative Programs and Review
 - a. Review and Discussion of Facebook and Web Page Design and Marketing – Bobbie Bramel
 - b. Review of Downtown Sidewalk Projects and Planners meeting. – Doug Dowler
 - c. Review of Downtown Revitalization Loan Project.
 - A. Pending Applications
 1. GiGi's Pizzeria –
 - a. Acquisition Loan
 - b. Furniture, Fixtures and Equipment
 - c. Front Façade Improvement
 2. All Cross Texas
 - a. Furniture Fixture and Equipment
 3. Infinite Alchemy Gear
 - a. Furniture Fixture and Equipment
 4. S&S Graphics and Detailing –
 - a. Equipment
 5. Rough Stock Truck Equipment
 - a. Inventory

NEW BUSINESS

7. Discussion on acquiring “Whitman” city land.
8. Review of Texas Department of transportation; Transportation Alternatives Grant.
9. Review of submission on behalf of City of Mathis of, Economic Development Administration Public Works and Economic Adjustment Assistance Program Grant.
10. Review of Signage of “For Sale” on buildings.

11. Presentation and review of MEDC Board - City Council Meeting Calendar.

12. Selection of MEDC Board Secretary and Treasure

a. Ratification of Election of Board Secretary and Treasure

A. ACTION ITEM: Ratification of the Election of Board Secretary and Board Treasure positions.

13. REPORTS

1. Executive Committee:

a. Report of Executive Meeting on April 19, 2017

2. Executive Director:

1. San Patricio County EDC Partners Breakfast Mathis- May 2017.

2. Exxon presentation at the Mathis City Council Meeting April 24th.

3. Report on MISD Volunteer Dinner April 27th

3. MEDC Marketing and Public Relations Report – Bobbie Bramel

4. MEDC Business Retention, Expansion and Development Report – Dea Brite

14. DISCUSSION OF FUTURE AGENDA ITEMS

Limited to statements in accordance with the Texas Open Meetings Act, Chapter 551.042 of the Texas Government Code, no deliberation or discussion may take place by the City Council during this agenda item except to place a consideration item on a future agenda. The Open Meetings Act does not allow the Board to deliberate items that do not appear on the agenda.

15. ACTION ITEM: Due to the sensitive nature of sale of property owned by the MEDC –

Action Item: Motion to adjourn to Executive Session for discussion of the matter.

16. ADJOURNMENT OF OPEN MEETING TO GO INTO EXECUTIVE SESSION IN ORDER TO DISCUSS MATTERS LISTED ON THE AGENDA PERTAINING TO REAL ESTATE

EXECUTIVE SESSION

A closed executive session may be conducted under authorization of Texas Government Code Annotated Chapter 551. Such closed meetings may be held only for the purpose of a discussion. Any action, as a result of a discussion, must be taken in open session. The following executive session is authorized under, Section 551-072, DELIBERATION REGARDING REAL PROPERTY.

17. RETURN TO OPEN SESSION FROM CLOSED SESSION

a. Discuss/take appropriate action, if any with regard to Real Property Sale contract of 103 E San Patricio Ave., Mathis, Texas.

18. ADJOURNMENT

POSTING CERTIFICATION

I hereby certify that this public meeting agenda was posted in a public place at Mathis EDC in the City of Mathis, Texas, in compliance with the requirements of public law for posting an agenda of all non-emergency meetings at least 72 hours prior to the call to order of said meeting.

Pat Doherty
EDC Board Secretary

At _____ a.m. /p.m. on _____, 2017.