

# Minutes

**CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION  
EXECUTIVE COMMITTEE MEETING  
MEDC OFFICE, 111 E. SAN PATRICIO AVE.  
MATHIS, TX 78368**

October 15, 2018 at 2:00 p.m.

## BOARD MEMBERS' BUSINESS

### **ITEM**

### **Description**

#### **1. Roll Call to determine presence.**

President	Vicente Gonzales	Present
Vice President	Char Brown	Present
Secretary	Pat Doherty	Present
Treasurer	Elvira Chavez	Late
Executive Director	Doug Dowler	Present
MEDC Admin.	Lori Trejo	Present

#### **2. Call to Order**

Pat: Mr. President we have a quorum. Presidents meeting to order 2:22 p.m..

#### **3. Consider approval of minutes from September 2018 meeting.**

No minutes, transition of personnel.

#### **4. Review of September 2018 Financial Statements and Budget. – Balance Sheet and Income Statement**

Doug: Lori Trejo will take the position of Finance Director and when Roxy get back from maternity leave, she will go back to marketing director. Dea, move to part-time contract as an as needed basis. Doug/Lori, present the financial statements for September.

##### **a. Discussion of Audit services**

they were here last week, they indicated to us they will be finishing up our audit and should have a report to us in about 30 days.

##### **b. MEDC Financial and Loan Reports**

Motion to approve the financial balance sheet, by Char, seconded by Pat. Approved (3-0)

## PUBLIC FORUM

Citizen Presentation from the floor.

PROCEDURE

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals and groups are permitted three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on the issue concerning the group. The Mathis Economic Development Corporation may not answer questions and no action on concerns expressed is permitted, except to place consideration item on a future Agenda

### **OLD BUSINESS**

#### **5. Presentation of Administrative Programs.**

##### **a. Review of Downtown Sidewalk Projects**

###### **i. Phase I – 200 Block of San Patricio Ave.**

Pleased with how the contractor performed, any delays that were had were supply or weather related. Would like to see this contractor come back and do the other sidewalk project. Get more plants besides the planters from Rusty Goods Planters.

###### **a. Discussion of “Grand Opening” for Downtown Sidewalk Project**

We should organize an event, for public, have business stay open, ribbon cutting, maybe entertainment, recognition of sponsors.

###### **b. Review of Donations for Community Amenities**

Literary club, Gail and Michael Smolik – Cash Donations Benches: David Garcia, Angie Trejo, Michelle Herrera, Alma Moreno

###### **ii. Phase II – TxDOT Alternatives Transportation Grant**

City has gone out for qualifications for design work on 2<sup>nd</sup> phase

###### **b. Update and possible action on HWY 359 – 31 ac. Project “the Settlement at the Ranch”**

No Action item needed, the general land office is over subscribed for the first two rounds. Round 1 is rehab, second round was for reconstruction and the third-round new construction. So, there is no money left. We are looking at alternative ways to fund the rental project. Tonight, the second reading of the annexation of the 21 ac tract. Followed by the first reading of the rezoning of R1 for the 21 ac. and R3 for the 20 ac.

#### **6. Review and discussion of MEDC Annual Meeting.**

We got our election of officers, congratulations. Thank you for your work.

##### **a. Recognition of New Officers**

##### **b. MEDC Annual Report**

#### **7. Update on GLO application for Multi-Family Rental Grant Project**

They don't have the money, Looking for other financing options.

### **NEW BUSINESS**

#### **1. Review and discussion of San Patricio County Economic Development Corporation current work plan and projects. Also, discussion of upcoming SPCEDC Annual Banquet.**

At the September 25 Board Meeting, we got a report on the water desalination project. There are putting together a fund to do this project. The City of Corpus Christi is in charge, but a community has been put together. The City will do the permitting. This is the water that will

be sold to industries Tx Windstorm Assoc., Reps. Todd Hunter and J.M. Lozano have filed bill that requires the T.I.A office to move from Austin to 1 of the 14 coastal Counties. Which will be potentially 200 jobs. Port of Corpus Christi Board expansion wanted because they want 2 additional commissioners on that port board. Due to all the additional industries coming in will be on the San Patricio side. Annual Banquet, 8 chairs and it's on the 25 in Aransas Pass, Civic Center, time 5:30.

## 2. Discussion of possible USDA Community Facilities loan/grant application

### a. discussion of the Mathis Community Health Clinic Project

#### i. Action item: Motion to approve the Mathis Health Clinic Project

Elvira motioned to approve the Mathis Clinic Project, seconded by Pat. Approved (4-0)

Possible Action item: Motion to approve the submittal of a Pre- application to USDA for Mathis Community Health Clinic

Elvira motioned to approve the submittal of a pre-application to USDA for Mathis Community Health Clinic, seconded by Char. Approved (4-0).

Have been approached by a doctor in Sinton by the Name Rene Acuna. The Grace Lutheran Church has agreed to donate their church and some monies for the creation of a community health Clinic. We had contact with HCA they are interested in supporting our project, have taken it to their corporate office They are looking to move forward with it. Hospital is interested in providing additional service such as cardiac and ob. We don't know at this time how much HCA will be putting in on this deal, but we do know that we need more than \$100,000.00. USDA has a good program for communities and facilities, this is the beginning od their fiscal year, and they don't have their budget yet. We will be first in line if we get our pre-application in, upon review we will get an invitation to apply.

## REPORTS

### 1. Executive Director

#### a. CDFA – National Development Financial Summit; Dallas Texas November 7-9<sup>th</sup>, 2018

##### i. Doug Dowler to be Panelist at NDFS Dallas for Introduction Housing Finance Course

Lori will be going to CDBG implementation manual training on the 6<sup>th</sup> and 7<sup>th</sup>. At the November Board meeting we will get those going to CDFA conference your mileage and room monies, everything else will be at your expense. Char, Pat, Frank, and Doug will be attending CDFA conference.

#### b. TEDC – Sales Tax Training Austin, Texas. Date: December 7, 2018

location: Marriot Hotel, Austin, TX

Elvira, Vicente and Michelle will be attending, Hotel reservation have been made, and we will get you the monies to cover rooms and mileage. Census Burial is looking for

workers here in Mathis, looking to pay \$16 dollars an hour. Asked to use conference room for training.

## **2. Business Retention and Recruitment**

### **a. Update of Business Retention Programs**

- i. Number of business contacted**
- ii. Social Media**
- iii. Grand Openings**
- iv. Technical Assistance**

### **b. Update of Business Recruitment Programs**

- i. Number of inquirers and request for information**
- ii. Real Estate Development**

Business contacted 90, grand openings, we have one on the 26<sup>th</sup> for the 2 Gavilks Automotive at 10 am.

## **3. Small Business Technical Assistance Report**

- a. Completed Technical Assistance projects**
- b. upcoming Technical Assistance projects**
- c. Upcoming Technical Assistance programs**
- d. Number of participants / revenue received / expenses**

No Updates

## **4. DISCUSSION OF FUTURE AGENDA ITEMS FOR NOVEMBER 2018 MEDC BOARD MEETING.**

After discussion: Car motioned to move next Board Meeting to the 13<sup>th</sup>. Seconded by Pat. Approved (4-0)

## **5. ADJOURNMENT**

Elvira motioned to adjourn meeting, seconded by Pat. Approved (4-0). President adjourn meeting at 2:28p.m.

---

### **POSTING CERTIFICATION**

I herby certify that this public meeting agenda was posted in a public place at Mathis EDC in the City of Mathis, Texas, in compliance with the requirements of public law for posting an agenda of all non- emergency meetings at least 72 hours prior to the call to order of said meeting.