

# AGENDA

**CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION  
REGULAR BOARD MEETING  
MEDC OFFICE, 111 E. SAN PATRICIO AVE.  
MATHIS, TX 78368**

**September 4, 2018 at 6:30 PM**

## **BOARD MEMBERS' BUSINESS**

- | <i>Item</i> | <i>Description</i>  |
|-------------|---|
| 1.          | Roll Call to determine presence.  |
| 2.          | Call to order.  |
| 3.          | Consider approval of minutes from August 2018 meeting.  |
| 4.          | Review of August 2018 Financial Statements and Budget. <ol style="list-style-type: none"><li>Review and Possible Action of 2018-2019 Budget Revision.<ol style="list-style-type: none"><li><u>Action Item:</u> Motion to Approve Revised 2018-2019 MEDC Annual Budget</li></ol></li><li>Discussion of Audit services.</li><li>MEDC Financial and Loan Reports</li><li>Discussion and Possible Action on Employee Health Insurance</li></ol> |

## **PUBLIC FORUM**

**Citizen Presentations from the floor.**

### **PROCEDURE**

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals and groups are permitted Three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on the issue concerning the group. The Mathis Economic Development Corporation may not answer questions and no action on concerns expressed is permitted, except to place a consideration item on a future Agenda.

**OLD BUSINESS**

**5. Presentation of Administrative Programs.**

**a. Review of Downtown Sidewalk Projects**

**i. Phase I - 200 Block of San Patricio Ave**

**ii. Phase II - TxDOT Alternatives Transportation Grant**

**e. Update on HWY 359 - 21 ac. project "The Settlement at the Ranch".**

**NEW BUSINESS**

**6. Discussion and Possible Action of Resolution on Purchase of 21- acre project.**

**7. Update of – YEARLY PLANNING SCHEDULE**

**JUNE 2018**

**a. Strategic Plan and Programs**

**i. Goals and Objectives**

**COMPLETED**

**ii. Programs/Projects**

**JULY 2018**

**b. Executive Director and Staff Annual Reviews**

**COMPLETED**

**AUGUST 2018**

**c. Budget**

**SEPTEMBER 2018**

**d. City Council Approval**

**REPORTS**

**1. Executive Director**

**a. Executive Director Time Sheet and Daily Tasks**

**b. Council of Development Finance Agencies - National Development Finance Summit; Dallas Texas; November 7-9.**

**c. TEDC – Sales Tax Training Austin, Texas. Date: December 7, 2018**

**Location: Marriott Hotel, Austin, TX**

**2. Business Retention and Recruitment**

**a. Update of Business Retention programs**

**i. Number of Business contacted**

**ii. Social Media**

**iii. Grand Openings**

**iv. Technical Assistance**

- ii. Real Estate Development
- d. Mathis Merchant Programs
  - a. Merchant Meeting – August @ EC Select Salon
- 3. Small Business Technical Assistance Report
  - a. Completed Technical Assistance projects
  - b. Upcoming Technical Assistance projects
  - c. Upcoming Technical Assistance programs
  - d. Number of participants/Revenue received/Expenses


**7. DISCUSSION OF FUTURE AGENDA ITEMS FOR OCTOBER 2018 MEDC BOARD MEETING**

**8. ADJOURNMENT**

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**POSTING CERTIFICATION**

I hereby certify that this public meeting agenda was posted in a public place at Mathis EDC in the City of Mathis, Texas, in compliance with the requirements of public law for posting an agenda of all non-emergency meetings at least 72 hours prior to the call to order of said meeting.

  
Pat Doherty  
EDC Board Secretary

At 3:50 a.m./p.m. on Aug. 30, 2018.