

AGENDA

**CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION
REGULAR BOARD MEETING
MEDC OFFICE, 111 E. SAN PATRICIO AVE.
MATHIS, TX 78368**

June 5, 2018 at 6:30 PM

BOARD MEMBERS' BUSINESS

- | <i>Item</i> | <i>Description</i> |
|-------------|--|
| 1. | Roll Call to determine presence. |
| 2. | Call to order. |
| 3. | Consider approval of minutes from May 2018 meeting. |
| 4. | Review of May 2018 Financial Statements and Budget. <ul style="list-style-type: none">a. Discussion of May Income and Balance sheets. Review of YTD Budget<ul style="list-style-type: none">i. Scheduled Audit site visit 6/18/2018b. MEDC Financial and Loan Reportsc. Report on Budget preparation for fiscal year 2018-2019 |

PUBLIC FORUM

Citizen Presentations from the floor.

PROCEDURE

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals and groups are permitted Three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on the issue concerning the group. The Mathis Economic Development Corporation may not answer questions and no action on concerns expressed is permitted, except to place a consideration item on a future Agenda.

OLD BUSINESS

5. Presentation of Administrative Programs.

a. Review of Downtown Sidewalk Projects

i. Phase 1 - 200 Block. Of San Patricio Ave

a. Community Participation Project – Benches, Planters and Trash Cans

ii. Phase II - TxDOT Alternatives Transportation Grant

b. Update on I37 project

c. Update on HWY 359 - 21 ac. project. – “THE SETTLEMENT AT THE RANCH”

d. Update on 605 Front Street project

6. Review of Annual SPCEDC Partners Breakfast Mathis.

a. MEDC membership in SPCEDC

NEW BUSINESS

7. Discussion of current water issues in Mathis

a. Possible tour of San Patricio County Water District

8. Discussion of SBA Micro Entrepreneurs Program

a. Resolution of submission of application – Ratification by the Board – CANCELED

9. Discussion on Grand Opening Policy

a. Action Item: Motion to approve MEDC policy on Grand Openings

SAMPLE

“Each Business shall receive one scheduled Grand Opening event. To be scheduled during normal working hours Monday through Friday – Subject to availability of Local Elected Officials and MEDC Board members.”

Executive Session:

10. Motion to move to Executive Session for Discussion of Personnel as authorized by Section 551.074 of the Texas Government Code Open Meetings.

Public notice is hereby given that the Board of Directors may elect to go into closed session at any time during the meeting in order to discuss matters listed on the agenda concerning personnel, consultation with the Corporations Attorney, real estate acquisitions, or other purposes authorized under the "Open Meetings Act." In the event the Board of Directors elects to go into closed session regarding an agenda item; the purpose of the closed session and the section of the "Open Meetings Act" authorizing the session will be publicly announced by the presiding officer.

- a. **Motion to close Executive Session and Reconvene Regular Board Meeting.**

11. Action Item: Actions resulting from Executive Session for discussion of personnel.

12. WORKSHOP – YEARLY PLANNING SCHEDULE

JUNE 2018

- a. **Strategic Plan and Programs**
 - i. **Goals and Objectives**
 - ii. **Programs/Projects**

JULY 2018

- b. **Executive Director and Staff Annual Reviews**

AUGUST 2018

- c. **Budget**

SEPTEMBER 2018

- d. **City Council Approval**

REPORTS

1. Executive Director

- a. **Report on SBA/SBDC Small Business Recognition Banquet**
- b. **Council of Development Finance Agencies - National Development Finance Summit; Dallas Texas; November 7-9.**
- c. **Board/Staff Community Volunteer Projects**
 - i. **El Don Time Travel Bike event.**
 - ii. **Texas Parks and Wildlife Boater Safety Course.**

- d. Presentation at Texas Railroad Commission – San Antonio
- e. City dues to County EDC
- f. SPCEDC Site Selector update
- g. City Participation in EDC Events.

2. Business Retention and Recruitment

- a. Update of Business Retention programs
 - i. Number of Business contacted
 - ii. Social Media
 - iii. Grand Openings
 - iv. Technical Assistance
- b. Update of Business Recruitment programs
 - i. Number of inquirers and request for information
 - ii. Real Estate Development
- d. Mathis Merchant Programs
 - ii. Merchant Meeting

3. Small Business Technical Assistance Report

- a. Completed Technical Assistance projects
- b. Upcoming Technical Assistance projects
- c. Upcoming Technical Assistance programs
- d. Number of participants/Revenue received/Expenses

10. DISCUSSION OF FUTURE AGENDA ITEMS FOR JUNE 2018 MEDC BOARD MEETING

11. ADJOURNMENT

POSTING CERTIFICATION

I hereby certify that this public meeting agenda was posted in a public place at Mathis EDC in the City of Mathis, Texas, in compliance with the requirements of public law for posting an agenda of all non-emergency meetings at least 72 hours prior to the call to order of said meeting.



Pat Doherty
EDC Board Secretary

At 9:00 a.m. /p.m. on June 1, 2018.