

Minutes

CITY OF MATHIS 4B ECONOMIC DEVELOPMENT CORPORATION
REGULAR BOARD MEETING
MEDC OFFICE, 111 E. SAN PATRICIO AVE.
MATHIS, TX 78368

September 4, 2018

BOARD MEMBERS' BUSINESS

<i>Item</i>	<i>Description</i>	
1.	Roll Call to determine presence.	
	President	Absent
	Vice President	Present
	Treasurer	Present
	Secretary	Present
	Director	Present
	Director	Present
	Director	Present
	Executive Director	Present
	Finance	Present
	Business R & R	Absent
2.	Call to order.	Present
3.	Call to order by V. President Char Brown	
	Consider approval of minutes from August 2018 meeting.	
	Motioned by Pat Doherty, seconded by Elvira Chavez. Approved (5-0)	
4.	Review of August 2018 Financial Statements and Budget.	
	a. Review and Possible Action of 2018-2019 Budget Revision	
	i. Action Item: Motion to Approve Revised 2018-2019 MEDC Annual Budget	
	Motion to approve the presentation of the 2018-2019 MEDC Annual Budget to	
	the City of Mathis. Motion made by Frank Galvan and seconded by Pat	
	Doherty. Approved (5-0)	
	b. Discussion of Audit Services	
	Audit was delayed back in June due to lack of data that was not provided. They are	
	trying to fit us back on their schedule to finish up.	
	c. MEDC Financial and Loan Reports	
	Financial Statements and Budget for the Month of August, approved. Loan report for all	
	loans are complete, gaining interest and all are current. Available for relending	

PUBLIC FORUM

Citizen Presentations from the floor.

PROCEDURE

Individuals are invited to address the Mathis Economic Development Corporation regarding their concerns. Individuals and groups are permitted Three (3) minutes to present their concerns. If a group will be presenting, the group should select a spokesperson to address the Board on the issue concerning the group. The Mathis Economic Development Corporation may not answer questions and no action on concerns expressed is permitted, except to place a consideration item on a future Agenda.

OLD BUSINESS

5. Presentation of Administrative Programs.

a. Review of Downtown Sidewalk Projects

i. Phase 1 - 200 Block. Of San Patricio Ave

Due to rain delays they haven't been able to finish up, one of the other problems they are having is getting some concrete due to the new Harbor Bridge having first priority. They are looking into pouring concrete this week if we don't get any more rain. Engineers will be coming in to see where the trees and plants are to be set. We have ordered, 2 planters from Rusty Goods and one bench and two trashcans from All Cross Texas with the donations that have been made from different organizations and individuals.

ii. Phase II - TxDOT Alternatives Transportation Grant

We are still waiting on TxDOT to make the next contract amendment.

b. Update and Possible Action on HWY 359 - 21 -acre project. – "The Settlement at the Ranch"

The Settlement at the Ranch is back on track and moving forward and we will be meeting with the contractors to go over the final number for the development. We are looking at \$600,000 in infrastructure costs right now. We will be getting together with Municode to set up TIRZ and PID districts and that about a 90day process. We should start construction December 1st or mid-January 2019.

NEW BUSINESS

6. Action to Accept: Nominations from nominating committee and nominations from the floor.... Pat Doherty and Char Brown have decided to keep all board member nominees, floor was open and there was nominations were made.

b. Executive Director and Staff Annual Reviews **COMPLETED**

AUGUST 2018

c. Budget

COMPLETED

SEPTEMBER 2018

d. City Council Approval of our budget

REPORTS

1. Executive Director

a. Council of Development Finance Agencies - National Development Finance Summit; Dallas Texas; November 7-9.

We have made reservations and confirmed attendance for 3 Board Members.

b. TEDC – Sales Tax Training Austin, Texas. Date: December 7, 2018

Location: Marriott Hotel, Austin, Texas

We have made reservations for Vicente Gonzales and Elvira Chavez. Michelle Herrera.

2. Business Retention and Recruitment

a. Update of Business Retention programs

i. Number of Business contacted

Face to Face contact remains at 90 businesses contacted

ii. Social Media

For the week we reached 215 people and post engagement was at 11.

For the month we reach 1,019 people and post engagement was at 394

ii. Grand Openings

House of Gainz Grand Opening that took place on August 10, 2018

iii. Technical Assistance

iv.

b. Update of Business Recruitment programs

i. Number of inquirers and request for information

ii. Real Estate Development

c. Mathis Merchant Programs

- a. Completed Technical Assistance projects
- b. Upcoming Technical Assistance projects
- c. Upcoming Technical Assistance programs
- d. Number of participants/Revenue received/Expenses
No update

8. DISCUSSION OF FUTURE AGENDA ITEMS FOR OCTOBER 2018 MEDC BOARD MEETING

Char Brown suggested an update on the audit, and Pat Doherty wants an update on the settlement on the ranch....

10. ADJOURNMENT

Motion to adjourn by Elvira Chavez, seconded by Michelle Herrera. Approved (5-0).
